



# Teacher Application

113 Oakwood Street, Chickamauga, GA 30707 ♦ 706-375-7247

Position Desired \_\_\_\_\_ Application Date \_\_\_\_/\_\_\_\_/\_\_\_\_

## Personal Information

Full Name \_\_\_\_\_  
Last First Middle Maiden (if applicable)

Physical Address \_\_\_\_\_  
Street City State Zip

Phone (Day) \_\_\_\_\_ (Evening) \_\_\_\_\_ E-Mail \_\_\_\_\_

Date Available For Hire \_\_\_\_/\_\_\_\_/\_\_\_\_

Marital Status    Married    Single    Widowed    Divorced

Spouse Name \_\_\_\_\_ Occupation \_\_\_\_\_ Age of children \_\_\_\_\_

Eligibility under the Immigration Reform Act of 1986 is required for employment.  
 Can you provide proof, if hired, of your identity and eligibility to work in the United States?    Yes    No

## Professional Qualifications

\*Please attach photocopies of all college and graduate transcripts.

College/University	City, State	Date Graduated	Degree Earned	Major(s)	Minor(s)

Cumulative grade point average \_\_\_\_\_ Graduate work hours \_\_\_\_\_

## Teaching Credentials

Do you have a GACS or ACSI Teaching Certificate?    Yes    No

What level? \_\_\_\_\_ Years remaining \_\_\_\_\_

Do you have a valid State teaching certificate?    Yes    No    List state \_\_\_\_\_

What kind? \_\_\_\_\_ Years remaining \_\_\_\_\_

Endorsement(s) List semester hours in endorsement area(s)

\_\_\_\_\_

\_\_\_\_\_

If you do not have a teaching certificate, what requirements are you in need of? \_\_\_\_\_

\_\_\_\_\_

See GACS certification at <http://www.gacs.org/teacher-certification/> or ACSI certification at [www.ACSI.org](http://www.ACSI.org)

**\*\*Please attach photocopies of any certificates held.**

### Position Desired

Please indicate your preference below in the parenthesis with a 1, 2 or 3.

Full-time       Part-time       Substitute

( ) Kindergarten

( ) Elementary (1<sup>st</sup>-6<sup>th</sup>) – Subject Preference \_\_\_\_\_

( ) Jr. High School – Subject Preference \_\_\_\_\_

( ) High School – Subject Preference \_\_\_\_\_

How did you learn about the position for which you are applying? \_\_\_\_\_

Please list activities or sports which you would be interested and capable to direct, sponsor, advise, or coach. (Indicate grade or ability levels).

### Employment History

Begin with your current or most recent employer and proceed for the past ten years. If necessary, make copies of this page or use the reverse side following the same format.

Total years teaching experience \_\_\_\_\_ Total years teaching experience at Christian school \_\_\_\_\_

1. Employer \_\_\_\_\_ Position \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

Supervisor's name \_\_\_\_\_ Dates of employment \_\_\_\_\_

Reason for leaving \_\_\_\_\_

May we contact this employer? \_\_\_\_\_ If "no", please explain \_\_\_\_\_

2. Employer \_\_\_\_\_ Position \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

Supervisor's name \_\_\_\_\_ Dates of employment \_\_\_\_\_

Reason for leaving \_\_\_\_\_

May we contact this employer? \_\_\_\_\_ If "no", please explain \_\_\_\_\_

3. Employer \_\_\_\_\_ Position \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

Supervisor's name \_\_\_\_\_ Dates of employment \_\_\_\_\_

Reason for leaving \_\_\_\_\_

May we contact this employer? \_\_\_\_\_ If "no", please explain \_\_\_\_\_

4. Employer \_\_\_\_\_ Position \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

Supervisor's name \_\_\_\_\_ Dates of employment \_\_\_\_\_

Reason for leaving \_\_\_\_\_

May we contact this employer? \_\_\_\_\_ If "no", please explain \_\_\_\_\_

Have you already signed a contract for next year with any other institution?  Yes  No

### Personal References

Give three personal references that are qualified to speak of your spiritual experience and Christian service.  
**List your current pastor first.**

	Name	Email	Phone	Position
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____

Give three professional references that are qualified to speak of your professional training and experience.  
**List your current or most recent principal/supervisor first.**

	Name	Email	Phone	Position
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____

### Personal Essays

\*On a separate paper, please label and succinctly answer in one or two paragraphs each of the questions below.



**Spiritual Conversion (continued)**

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**Church Information**

What is your Denominational Preference? \_\_\_\_\_

Church name \_\_\_\_\_

Address \_\_\_\_\_  
Street City State Zip

Do you weekly attend worship? Yes No Are you a member? Yes No How long? \_\_\_\_\_

**Statement of Understanding and Agreement**

I certify that the information I have given on this application is true and complete, and understand that, if hired, any false or misleading information given on this application or during an interview may be cause for immediate dismissal. I also understand, if hired, (a) I will be required to attend employee orientation and to abide by all rules and regulations of Oakwood Christian Academy, (b) I have the right to terminate my employment at any time, with or without cause, and Oakwood Christian Academy has the same right, and (c) my employment is dependent upon satisfactory results from a post-offer physical, drug screen, criminal background investigation and personal/professional references.

I hereby release from liability all persons, schools, corporations, government agencies or other organizations providing information regarding my personal employment and educational history, and hereby authorize the release of any such information, including law enforcement records and drug screen test results to Oakwood Christian Academy. Photocopies of this Authorization to Release Information should be treated as original.

I give permission for Oakwood Christian Academy to obtain any of my background information from this area and any other area in which I have lived.

I have read and understand this statement. \_\_\_\_\_  
Signature Date

*Oakwood Christian Academy does not discriminate on the basis of national or ethnic origin, handicap, gender, race or color.*